**ADDITIONAL INFORMATION**

**Loading Your Cart**
Always lift the lid from the front to place materials inside the cart. Bag and tie your trash inside your cart.

Moving your cart: First make sure the lid is closed. Then grab the handle to tilt the cart back slightly. Now, safely and easily push or pull the cart. The cart is designed to withstand dragging, however, for ease of use, tilt and roll!

**DON’T FORGET:** Always close the lid before moving. Pull the cart uphill and push the cart downhill.

**Always Close the Lid**
Always keep the lid closed to keep animals, rain, snow, and ice out, and keep the refuse and odors in.

**Need more space?**
Keep in mind curbside recycling can dramatically decrease your amount of trash each week and is available in most city neighborhoods or by using one of 28 drop-off sites. In order to sign up for curbside recycling at your home, please contact Ray’s Recycling direct at (317) 539-2024 or visit their website at http://raystrash.com.

**To purchase an additional cart**
Waste Management also offers one additional cart at a one-time cost of $65. While the first cart remains the property of Waste Management, the additional purchased cart is yours to keep. To purchase an additional cart, call Waste Management directly at (866) 797-9018.

**If your cart is stolen**
First, call the Indianapolis Metropolitan Police Department’s non- emergency number at (317) 327-3811 to make a police report. Once you have this report number, give it to the Mayor’s Action Center at (317) 327-4MAC (4622) and ask for a replacement cart. When the police report is confirmed, a replacement cart will be delivered to your home.

**Appliances containing Freon require special handling**
To have any appliance with Freon collected, make sure it is empty and then set it at the curb or alley where your trash is normally collected. Call the MAC at (317) 327-4622 to arrange a pickup. Freon units do not count as part of the monthly two heavy bulk items allotment.

**ADA, Elderly and Special Needs Accommodations**
A smaller 65-gallon cart is available for residents who require special accommodations and are unable to manage the larger 96-gallon cart. With ADA trash collection services, a walk-up service will be provided if a resident meets the requirements and needs assistance moving their cart. Please contact the Mayor’s Action Center at (317) 327-4622 if you require either of these special needs accommodations.
Dear City of Indianapolis Resident:

The City of Indianapolis and Waste Management are happy to provide you with a new trash cart. As your waste service provider, the Waste Management team looks forward to continuing courteous and dependable curbside collection. In this guide, you will find instructions and information about your waste services. If you have a question not covered in this guide, please visit the City of Indianapolis website at www.indy.gov/DPW or call the Mayor’s Action Center at (317) 327-4622.

**Waste Collection Guidelines**

Waste collection service will be provided to residents of Indianapolis once per week. Please observe the following guidelines to keep your collection service running smoothly.

- Your cart should be placed at the curb in front of your residence either the night before your scheduled collection day or no later than 7:00 a.m. on your collection day.
- Bag and tie your trash inside the 96-gallon trash cart.

**Bulk Items**

Beginning the week of July 10th, 2017, Waste Management will collect a maximum of two bulk items per household during the second full work week of each month on your regular scheduled trash day. If the truck picking up your regular waste leaves the bulk trash, we will dispatch a second truck to retrieve these larger items. We ask that you be patient. Bulk items are objects too large for one person to handle, and typically include the following:

- Stoves, washers, dryers, water heaters or water softeners.
- Carpet – please cut, roll and tie the carpet in lengths no greater than three feet.
- Furniture.
- Mattresses and box springs.
- Lumber products – please bundle and tie wood products in lengths no longer than three feet and 40 lbs.

**Unacceptable Waste**

- Anti-freeze
- Car parts
- Batteries
- Propane tanks
- Dirt, gravel, rock & sod
- Riding mowers
- Concrete and cement (in any form)

Please visit indy.gov/toxdrop for more information on how to properly dispose of these types of items.

**Cart Care**

Your new trash cart is designed for ease of maintenance. To clean, simply rinse with water from time to time and let it dry in sunlight with the lid open. Do not place paints, solvents, acids, gasoline, oil, hot ashes, medical waste, exposed needles, sand, soil, rocks or concrete in your cart.

**Cart Ownership**

Carts are the property of Waste Management. They have been registered to your address and are not to be removed from that property.